

# TOXIC CHEMICAL RELEASE FEE INSTRUCTIONS

Due Date: July 1 (annually)

Associated Reporting Deadline: Annual §313/799 Toxic Chemical Release Inventory Reports on the EPA's Form R or Form A

Amount of Fee: Dependent upon amount released to the environment

The toxic release fee is based upon information you supply each year for the Toxic Chemical Release Inventory. On EPA's Form R, the amount upon which the fee is based is equal to the total amount released to the environment, to publicly-owned treatment works, and transferred off-site as a waste reported per toxic chemical or chemical category. On EPA's Form A, the mean of 250 pounds is assumed for fee calculation purposes.

To calculate the "TOTAL RELEASE" for a single toxic chemical or chemical category, refer to the appropriate EPA Form R, pages 2, 3 and 4. First, refer to Sec. 5 located on pages 2 and 3 of your Form R. Total the amounts reported in column A. Enter total release pounds in the "SEC. 5 RELEASES" column of the Toxic Chemical Release Fee Work Sheet.

Next, refer to Sec. 6 of that same Form R, "TRANSFERS OF THE TOXIC CHEMICAL IN WASTES TO OFF-SITE LOCATIONS", which starts on page 3 and goes on to page 4. Total the amounts reported in Section 6.1 on page 3 and 6.2 for each other off-site location. **Do not forget to include those sections that may be included on Supplemental Information pages.** Enter the total transfer pounds in the "SEC. 6 RELEASES" column of the Toxic Release Fee Work Sheet. "TOTAL RELEASE" is the sum of "SEC. 5 RELEASES" and "SEC. 6 RELEASES" for each chemical.

Do not use any figures from Section 7 or Section 8 for this form.

Once "TOTAL RELEASE" is calculated, apply that weight to the schedule below (Schedule D) and determine the fee amount.

Total average daily amounts of:	Fee
0 lbs.	\$ 0
1 - 499 lbs.	\$ 20
500 - 999 lbs.	\$ 50
1,000 - 9,999 lbs.	\$ 70
10,000 - 99,999 lbs.	\$100
100,000 - 999,999 lbs.	\$150
greater than 1,000,000 lbs.	\$200

Schedule D: Toxic Release Fees

Repeat the calculation process for as many toxic chemicals or chemical categories as you are reporting on Form Rs or Form As to U.S. EPA. Remember to also include the name of the chemical and the fee amount on the Toxic Chemical Release Fee Work Sheet.

Return the Toxic Chemical Release Fee Work Sheet with your payment to:

Department of Defense, Veterans and Emergency Management  
Attn: SERC/MEMA  
104 State House Station  
Augusta, Maine 04333-0104

# TOXIC CHEMICAL RELEASE FEE WORK SHEET

This work sheet is for:

Facility name: \_\_\_\_\_

Due July 1

Year \_\_\_\_\_

For Reporting

Year \_\_\_\_\_

Physical location: \_\_\_\_\_

City/town: \_\_\_\_\_ State: \_\_\_\_\_ County: \_\_\_\_\_ Zip: \_\_\_\_\_

List each toxic chemical or chemical category which you are required to report under §313/§799 on U.S.EPA's Form R. Use this sheet to calculate your toxic chemical release fee.

For this section, use fee Schedule D

	Toxic Chemical (name)	Section 5 Releases	Section 6 Releases	Form A	Total Release	Fee
1						\$
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total Toxic Chemical Release Fee						\$

**Return this form with your payment to:**

Check # \_\_\_\_\_

Department of Defense, Veterans and Emergency Management

Check Date \_\_\_\_\_

Attn: SERC/MEMA

104 State House Station

Augusta, Maine 04333-0104

MAKE CHECKS PAYABLE TO "TREASURER, STATE OF MAINE"

DO NOT SEND CASH

**PLEASE KEEP A COPY FOR YOUR RECORDS**